

DAIRY FARM PRODUCTION MANAGER POSITION DESCRIPTION

Position	Dairy Farm Production Manager
Location	Jamberoo, NSW (South Cost of NSW)
Job Purpose	To manage the pregnant herd and responsible for the overall running of the farm when owners away.
Reports to	Farm Owners
Statement of responsibility	<p>This document represents a description of your role within the business and the standards of performance expected by you.</p> <p>The Dairy Farm Production Manager will work closely with the farm owners to ensure farm goals are achieved. They are responsible for the overall running of the business when the owners have days off or are away. This includes ensuring that specified dairy production tasks and techniques, methods and control procedures concerned with the operation of the dairy and herd management are performed to the highest quality and standard.</p>
Summary of Duties	
Key Duty	Responsibilities
1. Milking - Pregnant Herd	<ul style="list-style-type: none"> ○ Retrieve cows from Paddock ○ Milking Protocol ○ Dairy Plant wash ○ Mastitis Protocol ○ Animal Health ○ Hosing out ○ Vet/Truck Lists ○ Herd Recording ○ Fresh cow monitoring ○ Feed mixing ○ Herd Recording ○ Coordinating feed deliveries
2. Property	<ul style="list-style-type: none"> ○ Paddock Rotations/Strip Fences ○ Effluent Management ○ Weed Control ○ Internal/electric Fence maintenance ○ Boundary/bard wire fence maintenance ○ Feed Management/set Up
3. Reproduction	<ul style="list-style-type: none"> ○ Jersey Mating program ○ Returns
4. Dry Off	<ul style="list-style-type: none"> ○ Dry off Protocol ○ Vaccinations/ drench/ pour-on ○ Feet Trimming ○ Movement

Position	Dairy Farm Production Manager
5. Supervisor	<ul style="list-style-type: none"> ○ Dairy farm operation and staff (when owners away)
6. Dry stock/ Heifers	<ul style="list-style-type: none"> ○ Property maintenance ○ Stock movements
7. Springers 8. Calf Manager	<ul style="list-style-type: none"> ○ Feed & Hay ○ Monitoring ○ Assisting with calving's ○ Animal Health ○ Feed calves milk ○ Feeding Hay ○ Feeding Pellets ○ Cleaning Pens ○ Treatment Records ○ Vaccinations ○ Drenches/Pour-On
9. Tractor Work 10. Water Maintenance	<ul style="list-style-type: none"> ○ Fertilising ○ Seeding ○ Manure Spreading ○ Slashing/Mulching ○ Cleaning Feed pad ○ Hay Rack ○ Hay Green Shed ○ Water troughs ○ Water level ○ Shortage water protocol ○ Filter cleaning
11. Cows and Calves	<ul style="list-style-type: none"> ○ Collection ○ Milking Fresh Cows ○ Colostrum Protocol ○ ID Protocol
12. Machinery Maintenance	<ul style="list-style-type: none"> ○ Maintenance Schedule
13. General Farm Tasks	<ul style="list-style-type: none"> ○ Safe food maintenance ○ Management Days ○ General Farm tasks
14. Production & Quality Management	<ul style="list-style-type: none"> ○ SCC ○ Bacto ○ Thermo ○ Low milk production ○ Individual feed-production level ○ Monitoring body Condition Score ○ Animal health ○ Fresh cow health

